

**HANSLOPE VILLAGE HALL CIO
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

CHARITY NUMBER 1165557

**Hanslope Village Hall
Newport Road
Hanslope
Milton Keynes
MK19 7NZ**

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)
CHARITY NUMBER 1165557
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

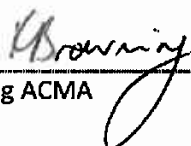
In connection with my examination, no matter has come to my attention:

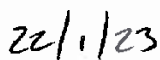
(a) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:

- proper accounting records are kept in accordance with section 130 of the Act; and
- Financial Statements are prepared which agree with the accounting records and comply with the accounting requirements of the Act;

or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.


K Browning ACMA


Date

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)
CHARITY NUMBER 1165557
ANNUAL REPORT
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Governing Document

Hanslope Village Hall was built in the middle of the nineteenth century. Originally a village school it became the Property of St James the Great Church Sunday School Charity and was used as a Parish Hall. The conveyance document being dated 3rd December 1935. The Diocesan Trustees (Oxford) became Custodians of the property on 14th November 1977. The property was held on a forty year lease under a trust deed dated 12 June 1979 (and amended in 1983 and 1996) as a public charitable trust named Hanslope Village Hall Charity Registration Number 281981. The Hanslope Village Hall CIO Charity Registration Number 1165557 took over full responsibility for the lease and all assets, creditors and Debtors of the 1979 Hanslope Village Hall Charity on 1st April 2016. A new 40 year Lease was successfully negotiated between the Diocesan Trustees (Oxford) and the Hanslope Village Hall CIO Charity Registration Number 1165557 and signed on 3rd April 2020.

Objects of the Charity

Hanslope Village Hall shall be held on trust as a Village Hall for the use of the inhabitants of the Parish of Hanslope without distinction of sex or of political, religious or other opinions including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Summary of the Main Activities in relation to these Objects

Hanslope Village Hall is available for hire by village organisations and individuals at preferential rates over those offered to non-residents of the Parish and other organisations. Regular activities include a pre-school, various sports group activities, Women's Institute meetings, a craft club, drama group who stage shows in the Hall, a theatre dance group, a model club, Yoga and Pilates Classes. The Hall is regularly hired for children's parties and adult celebrations of one sort or another. Regular events are held to raise funds for the Village Hall activities.

Trustees

<i>Name of Trustee</i>	<i>Office Held</i>	<i>Date Appointed</i>	<i>Duration of appointment</i>
Dr John Eric Sorrell	Treasurer & Chair-elect	1st April 2016	Renewed April 2019 - 3 years
Mr Andrew Leonard Archer		1st April 2016	4 years
Mr Matthew N. Irvine		1st April 2016	Renewed April 2018 - 3 years
Mr Andreas Elia		1st January 2018	3 years
Jenni Allis		20th March 2019	3 years
Gillian Glanville		29th July 2020	3 years
Duncan Carter		29th July 2020	3 years
Andrea Kingston		27th January 2021	3 years
Win Parry		27th January 2021	3 years
Mac Millington		27th January 2021	3 years

Board of Trustees selection

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)
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Apart from the first charity trustees, every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Each user group may nominate a Representative User and the Representative Users together will appoint one nominated trustee to serve for three years.

Reserves Policy

A reserve of £4,000 is held within the General Fund to cover fluctuations in income receipts and expenses payments and emergency expenses such as urgent repairs.

A reserve is held to satisfy the condition of the lease to return the hall to the Parochial Church Council in "good and substantial repair" at the end of the term.

Chairman's Report

(see next page)

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)
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ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Board of Trustees met on six occasions during the year.

During 2021-2022 Hanslope Village Hall has been getting back to normal after the Covid Pandemic. Over the first few months of the financial year our regular user groups gradually returned to the Hall and the Trustees are grateful to them for their support over a very difficult two years. Things were virtually back to normal for all of our regulars by September 2021. One exception was the Youth Club which has folded because, sadly, no adults were prepared to take over the helm to run it. Hanslope Entertainments Group (HEGS) gave us a most welcome musical evening in December 2021 appropriately entitled "In case they cancel Christmas....again!" This was a wonderful prelude to their Pantomime in February 2022 half-term when things really felt back to normal. Gradually over the second half of the year occasional bookings for parties and celebrations started to come back to the Hall and by the end of the financial year the diary for the following year has looked very healthy.

Storage has been an increasing problem for the Village Hall as its use by more regular groups increases. We were successful in obtaining Section 106 funding from Milton Keynes Council to enable us to build a store extension at the rear of the Hall. This was completed in July. The 106 funds originate from the builders of the new developments in Hanslope. This store has enabled the Entertainments Group to move out and dispose of its temporary storage container in the field behind the Hall. The total cost of the new store was £51,737.57. The 106 Funding was £48,500.00. The Trustees funded the difference from our reserves,

Finances have been brittle as a consequence of the Pandemic but we survived thanks to government grants and a £4000 grant from the Parish Council which was much appreciated. The Trustees however felt that hire charges would still have to increase on 1st April 2022. We took the opportunity to simplify our hiring structure for occasional users. Our fundraising events kicked off again with our regular Hamex Show in August. We held a Jazz Evening in October, hosting professional musicians Ian Millar and Dominic Spencer, which was enjoyed by everybody who attended. We managed to hold our Horticultural Show in September. HEGS very kindly donated the takings from their December Show to the Village Hall. We held a further Model Show in January. The Trustees are most grateful to our volunteers who make these important fundraising possible led by Jenni Allis and Mat Irvine. Sadly the village does not always support our events to the level we had hoped. More volunteers are always welcome to join our team. We are now competing with the newly converted Community Hall owned by the Parish Council at the recreation ground. During the year Duncan Carter took over from me as treasurer enabling me to focus on my role as Chair of the Trustees.

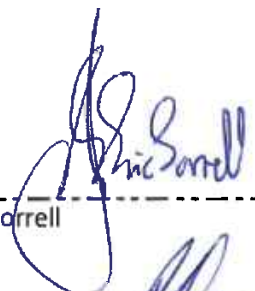


Our Secretary and Trustee Robert Hayward retired after 5 years service. Robert organised our GDPR compliance systems with an expertise few others could have managed. He also led our Covid Security compliance during the Pandemic creating all our helpful signs and posters. Thank you so much for your service Robert. Jenni Allis has stepped up to the role of secretary. Carol Parrett joined the Board of Trustees in November. I am extremely grateful to all of our Trustees who are dedicated to maintaining the Village Hall as an important asset to the people of Hanslope Village. The role of Trustee is voluntary and unpaid. As the village grows the Village Hall is becoming very popular for parties and family events and full information on our facilities and how to book the Hall are available on our website: www.hanslopevillagehall.co.uk.

A big thank you to all of you who support us. We look forward to the future with optimism.

Dr John Sorrell
Chairman
1st December 2022

HANSLOPE VILLAGE HALL CHARITABLE INCORPORATED ORGANISATION (CIO)
CHARITY NUMBER 1165557
DECLARATION
FOR THE YEAR ENDED 31 MARCH 2022

We declare that the Trustees have approved the annual report by an on-line vote on 21st July 2021 and this will be recorded in the minutes of the next Board of Trustee Meeting.

 John Sorrell	Treasurer (Chairman elect)	Date: 9 th January 2023
 Duncan Carter	Treasurer elect	Date: 9/1/23
 Jenni Alliss	Secretary	Date: 9 th January 2023

HANSLOPE VILLAGE HALL TRUST
CHARITY NUMBER 281981
STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH		2022		2021
	Note			
INCOME				
Hall Hiring Income		23,829		8,399
Donations		232		102
Section 106 monies		42,363		6,137
Parish Precept		4,000		4,000
Covid Government Grants		0		18,001
Investment Income	2	1		8
		70,425		36,646
EXPENDITURE				
Hall Running Costs	3	(29,248)		21,266
Governance Costs	3	(2,352)		2,615
		(31,600)		(23,882)
				12,764
Investment Gains / (Losses)				0
NET OPERATING INCOME FOR THE YEAR		38,825		12,764
FUNDRAISING ACTIVITY				
Fundraising Income		5,646		1,712
Fundraising Expenses	3	(2,472)		(1,000)
		3,174		712
CAPITAL MOVEMENTS				
Capital Grants Received (106 Fund)		0		48,500
Capital Grants Spent (106 Fund)		0		(6,137)
Depreciation	6	(2,835)		(7,788)
		(2,835)		34,575
NET MOVEMENT IN FUNDS		39,163		48,051

Charity Commission figures

	£	£
Income (including grants)	70,425	
Fundraising	5,646	76,071
Expenses	31,600	
Fundraising	2,472	
Depreciation	2,835	
		(36,907)
Profit		39,163

Summary 2021-2022

Income less expenditure	12,764
Section 106 expenditure	(-6,137)
Depreciation	(-7,788)
Fundraising Profit	712
TOTAL	(-449)

(339)

HANSLOPE VILLAGE HALL TRUST
CHARITY NUMBER 281981
BALANCE SHEET
AT 31 MARCH

		2022		2021	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	6	43,421		655	
Investments	7	<u>0</u>		<u>0</u>	
			43,421		655
CURRENT ASSETS					
Cash at Bank and in Hand	10	23,732		67,906	
Debtors and Prepayments	8	<u>2,110</u>		<u>1,472</u>	
			<u>25,841</u>		<u>69,378</u>
			69,262		70,033
CURRENT LIABILITIES					
Creditors and Accruals	9		(4,988)		(44,923)
NET ASSETS			<u><u>64,274</u></u>		<u><u>25,110</u></u>
 ACCUMULATED FUNDS					
			£		£
Balance Brought Forward			25,110		25,582
Prior year adjustment					(24)
Net Movement in Funds			39,163		48,052
<i>Less section 106 received</i>					<u>(48,500)</u>
Balance Carried Forward	10		<u><u>64,274</u></u>		<u><u>25,110</u></u>

(1)

We declare that the Trustees have approved these Financial Statements and have authorised us to sign them on their behalf.

John Sorrell



Chairman elect
Treasurer

Date

9th January 2023

Duncan Carter



Treasurer elect

Date

9/1/23

HANSLOPE VILLAGE HALL TRUST
CHARITY NUMBER 281981
NOTES - 2021-2022
(Forming part of the Financial Statements)

1 Accounting Policies

The principle accounting policies of the Trust are set out below:

Basis of Preparation

These Financial Statements have been prepared in accordance with accounting standards, Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005), and the Charities Act 2011, under the accruals and going concern basis.

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value).

There has been no change to the accounting policies since last year, and no changes have been made to Financial Statements for previous years.

Incoming Resources

Incoming Resources are included in the Financial Statements when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources, and the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (as with fundraising income) the incoming resources and related expenditure are reported gross in the Financial Statements.

Grants and donations are only included in the Financial Statements when the charity has unconditional entitlement to them. Tax reclaims are included at the same time as the gift to which they relate.

The value of voluntary help received is not included but is described in the annual report.

Investment income is included in the accounts when receivable.

Investment Gains / (Losses) includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Grants and Donations

Building improvements funded directly by grants paid to contractors are included as income and expenditure within the Financial Statements.

Other grants and donations are included within the Financial Statements as income once they have been received and there are no conditions to be met relating to them which remain in the control of the charity.

Fixed Assets and Depreciation

Assets are capitalised if they can be used for more than one year, and cost at least £500.

Investments quoted on a recognised stock exchange are valued at market value at the year end.

Depreciation is provided to write off the cost less estimated residual value (and grants where

HANSLOPE VILLAGE HALL TRUST
CHARITY NUMBER 281981
NOTES - 2021-2022
(Forming part of the Financial Statements)

appropriate) of tangible fixed assets by instalments over their estimated useful economic lives as follows:

Building and Improvements	10% per annum	on original known cost
Plant and Machinery	25% per annum	on original known cost

2 Investment Income

	2022	2021
	£	£
Investment and Bank Interest	0.95	0
COIF Interest	0.00	8
	<u>0.95</u>	<u>8</u>

3 Expenditure

Fees for Examining the Financial Statements

No fees were paid for the independent examination of these Financial Statements.

Analyses of Expenditure

The resources expended have been analysed on the functional basis provided by Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005).

Fundraising Expenses

	2022	2021
	£	£
Event and Administration Expenses	1,448	0
Advertising	16	
100 Club Prizes	1009	975
	<u>2,472</u>	<u>975</u>

Hall Running Costs

	2022	2021
	£	£
Rent and Rates	287	116
Heat, Light and Power	2960	2,232
Travelling Expenses (manager)	0	0
Printing, Stationery & Software	732	642
Equipment Hire, purchase and Maintenance	1726	1,942
Maintenance/Cleaning	12906	10,275
General Expenses/insurance	2221	2,635
Staff expenses		0
Hall Management Costs (includes joining fee ACRE)	73	145
Professional Fees	750	438
Licences	587	793
	<u>22,242</u>	<u>19,218</u>

Governance Costs

	2022	2021
	£	£
Telephone and internet	793	770
Legal Fees	1559	1,846
	<u>2,352</u>	<u>2,616</u>

HANSLOPE VILLAGE HALL TRUST
CHARITY NUMBER 281981
NOTES - 2021-2022
(Forming part of the Financial Statements)

4 Employees

The CIO employ a Hall Manager who for part of the year was furloughed under HM Government Covid 19 guidelines

	2022	2021
	£	£
Gross Wages and Salaries	8088	5,894
less furlough income from HMRC	(1,082)	(3,846)
Employer's National Insurance Contributions	0	0
	<u>7,006</u>	<u>2,048</u>

5 Trustees and Other Related Parties

Trustee Expenses

No payment or reimbursement of out-of-pocket expenses have been made to any trustee or to a third party for any expenses incurred by a trustee during the year.

Related Party Transactions

No related party transactions have been undertaken by the charity during the year.

Tangible Fixed Assets

A unanimous minuted resolution of the Trustees on 12th July 2016 agreed to change the method of depreciation for these accounts to the straight line method:

Building and Improvements	10% per annum	on original known cost
Plant and Machinery	25% per annum	on original known cost

	Building Improvements	Furniture & Fittings	Total
	£	£	£
At 1 April 2021	156741	2220	158961
1) Store Extension	<u>45601</u>		<u>45601</u>
At 31 March 2022	202342	2220	204562
Depreciation			
At 1 April 2021	156742	1564	158306
Charge for year		555	555
1) Store Extension (6 months@10%)	2280		2280
At 31 March 2022	<u>159022</u>	<u>2119</u>	<u>161141</u>
Net Book Value			
At 1 April 2021	<u>-1</u>	<u>656</u>	<u>655</u>
At 31 March 2022	<u>43320</u>	<u>101</u>	<u>43421</u>

7 Investment Assets

	2022	2021
	£	£
NONE	<u>0</u>	<u>0</u>

HANSLOPE VILLAGE HALL TRUST
CHARITY NUMBER 281981
NOTES - 2021-2022
(Forming part of the Financial Statements)

8 Debtors and Prepayments

Amounts falling due within one year	2022	2021
	£	£
Hiring Debtors	173	0
Gift Aid	0	0
Prepayments	1,937	1,472
	<u>2,110</u>	<u>1,472</u>

9 Creditors and Accruals

Amounts falling due within one year	2022	2021
	£	£
Creditors	3606	1091
100 Club Prize income in advance	1382	1289
Section 106 Income in advance	0	42363
Accruals & Deferred Income (PAYE)	0	180
	<u>4,988</u>	<u>44,923</u>

10 Accumulated Funds

Analysis

	General Fund	Fixed Asset Fund	Fundraising Fund	Total
	£	£	£	£
Tangible Assets	0	43,420		43,420
Investments	0	0	0	0
Cash	(3,332)	0	27064	23,732
Savings account		0	11,000	11,000
Debtors and Prepayments	2,110	0	0	2,110
Creditors and Accruals	(4,988)	0	0	(4,988)
	<u>(6,211)</u>	<u>43,420</u>	<u>38,064</u>	<u>75,274</u>

General Fund

The General Fund is the main fund of the Trust into which all of the income for the use of the Village Hall is placed and from which all the operating expenditure is borne. In addition, donations, bequests and grants which are not restricted in use are included here.

	Total
	£
Fund brought forward from 2021	73,634
Add: Net operating Income for the year	39,163
At 31 March 2022	<u>112,797</u>

HANSLOPE VILLAGE HALL TRUST
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NOTES - 2021-2022
(Forming part of the Financial Statements)

Fixed Asset Fund

This fund is made up of the tangible fixed assets of the Trust. It includes building improvements which are being depreciated and will belong to the Parochial Church Council at the end of the lease. It also includes items such as tables and chairs (described as Plant & Machinery) which belong to the Trust and are being depreciated.

	Other Building Improvements	Plant & Machinery	Furniture & Fixtures	Total
	£	£		£
Fund brought forward	(1)	0	656	655
plus additions 2021-2022	45,601	0	0	45,601
TOTAL	45,600	0	656	46,256
Less: Asset Depreciation	(2,280)	0	(555)	(2,835)
At 31 March 2022	43,320	0	101	43,421

Fundraising Fund

This fund is made up of income raised from the fundraising activities of the Trust. It is set aside to pay for capital items and major projects and not to be used against general running expenses of the hall, however, it may be used in this way if considered necessary by the Trustees.

	Total
	£
Fund brought forward	33,743
Add: Net Income from Fundraising Activity	3,174
At 31 March 2022	36,917